



युनाइटेड इंडिया इश्यूरेन्स कं. लिमिटेड
UNITED INDIA INSURANCE CO. LTD.

Sealed Tenders in two bid system are invited for INTERIOR FURNISHING, ELECTRICAL, DATACABLING, AIR CONDITIONING WORK at 48-A-9, Leela Balan Complex, First Floor, Tiruneveli Main road, Kanyakumari - 629702. for United India insurance Company Limited Kanyakumari branch on or before 16.00 hours 10.12.2020.

Technical Bids will be opened at 16.30 hours on 10.12.2020. and after evaluation of Technical bids, Financial Bids in respect of qualified Technical Bidders will be opened at 16.30 hours on 11.12.2020.

Offerers or their authorized representatives may be present at the time of opening of the bids.

The Tenders may be submitted in the following manner:

Envelope No. 1 (EMD & Technical Bid):

Bid to be submitted in prescribed proforma along with Earnest money deposit of **Rs.7000/- (Rupees Seven Thousand only)** payable to United India Insurance Company Limited by Demand Draft or Banker's cheque payable at Madurai. The Tenderer must also submit the Mandatory information strictly in United India Insurance prescribed proforma. Technical pre-qualification of the tendered will be based on the Mandatory information and supporting documents submitted along with the tender documents as well as Architect/Consultant/United India Insurance Scrutiny of the same and / or inspection of works carried out by the Tenderer. United India Insurance reserves the right to accept or reject any tender without assigning any reason whatsoever. Tenderers who have executed works for United India Insurance Company Limited, Tamil Nadu Region in the last 3 financial years need to submit only the Mandatory Information and need not submit the supporting documents viz: Copies of the work orders, financial statements.

Envelope No. 2 (Commercial Bid):

Commercial bid should contain relevant price information and the rates should be quoted in Indian Rupees only. GST if any should be quoted separately. Please note to submit Commercial bid in separate sealed envelope and it should be superscribed "Commercial Bid".

Bids received in any form other than in United India Insurance prescribed proforma will be disqualified. Sealed tenders, in duplicate in the prescribed tender form, with the tender fees and EMD, along with the Mandatory information etc. and commercial bid (in Separate Envelope 1 & 2), should be addressed to "The Chief Regional Manager, United India Insurance Company Limited - Regional Office, United India Building 1st Floor, 7-A West Veli Street, Madurai . superscribed "**Tender for Interior Furnishing, Electrical, Data cabling & Air conditioning works for our proposed new branch At Kanyakumari.**" Tenders should be submitted to the office not later than **16.00 hours on 10.12.2020**

Important - Pre Qualification Condition: Parties who have not executed at least one similar work of 80% of cost (i.e.Rs.6,00,000/-), two works of 50% cost (i.e.Rs.3,75,000/-) or three works of 40% cost (i.e.Rs.3,00,000/-) of the estimated cost satisfactorily during last three years and does not have any office / site or presence in and around the town or district / state in which the project is located need not respond. Annual average turnover for last 3 years should not be less than 30% (i.e.Rs.2,25,000/-) of the project cost.

Defect liability and free maintenance period shall be twelve months from the date of virtual completion of the works. Validity of offer shall be 90 days from the date of opening of the tender. The United india insurance does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all tenders, either in whole or in part, without assigning any reason for doing so.

Tenders are to be on the prescribed form which can be downloaded from United India Insurance website www.uiic.co.in / www.uiic.com. All pages of both Technical bid and commercial bid are to be signed with seal and date by the bidder.

**The Chief Regional Manager (CRM)
Madurai Region
27.11.2020**



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TENDER FOR INTERIOR FURNISHING, ELECTRICAL, DATA CABLING,
AIR CONDITIONING WORK
UNITED INDIA INSURANCE COMPANY LIMITED,
NEW PREMISES, KANYAKUMARI BRANCH.

ARCHITECT

MATHURA ASSOCIATES
ARCHITECTURAL & STRUCTURAL CONSULTANT
REGISTERED VALUER & INTERIOR DESIGNERS



Ar.D.MADHUKANNAN.B.Arch.,FIV.,AIIA.,Mem.C.A.,
EMPANELLED ARCHITECT - United India Insurance
47-B,TOWN HALL ROAD, 1st FLOOR,
MADURAI - 625001, TAMILNADU.



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PART – I
TECHNICAL BID
UNITED INDIA INSURANCE COMPANY LIMITED
KANYAKUMARI BRANCH

Name of Tendering Company:
Address:

**Mandatory information required for Prequalification of the bidder for Interior Furnishing,
Electrical , Data cabling, Air Conditioning works United India Insurance at Kanayakumari**

Important:

1. Please type or handwrite in capital letters.
2. Attach copies of the supporting documents.
3. Please use additional sheets if required.

Name of the Bidder :
email address :
Telephone number office :
Telephone number office :
Fax no. :
Address 1 :
Address 2 :
City :
Pin code :
Year of Establishment :
Status of the Firm (Proprietorship/ Partnership/Pvt.Ltd./Pub.Ltd) :
Names of the directors/Partners/proprietor :
Name and address of the Bankers – 1 :
Name and address of the Bankers – 2 :
Name and address of the Bankers – 3 :
Registration number and date with Registrar of
Companies/Firms :
PAN Card Number :
Sales Tax Number :
GST Number :
Empanelment with the other Companies/PSUs :
Field of activities :
Main Activity :
List particulars of minimum 10 successfully
completed works during last Seven years :



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List Number of Technical staff working in the organization :

List number of other staff working in the organization :

Have you in past carried out any works for United India Insurance or its subsidiaries ? :

Have you been ever disqualified or levied penalty by the United India Insurance office in past for non fulfillment of the contractual obligations. If yes, please provide details in brief. :

have you been ever been put on a holiday list or banded by any public sector units ? if yes please provide details in brief. :

I/ We confirm that to the best of our knowledge this information is authentic and accept that any deliberate concealment will amount to disqualification at any stage.

Date :

Seal and Signature of the Bidder/s.

Place:



CONDITIONS OF CONTRACT

1. The work involves supply and fixing of items of Civil & Other Miscellaneous works.
2. The tenderers should visit the site before completing the tender and should make acquainted with the local prevailing site conditions.
3. The tender must be accompanied by the following papers :
 - (a) D.D./Banker's Cheque of Earnest Money deposit of **Rs.7000/-** in favour of the **United India Insurance**, Payable at **Madurai** to be submitted along with the tender.
 - (b) Details of works on hand with their estimated value of the bank and other works.
4. Any tender which is not accompanied by D.D./Banker's Cheque of earnest money deposit will be rejected. The earnest money deposit of the unsuccessful tenderer will be returned latest within one month from the date of opening of the tender. The earnest money deposit of the successful tenderer will be converted into security deposit after they have fully paid additional security deposit of 1% and obtained the work order. The Security Deposit will be considered on the basis of final amount of the successful contractor.
5. The earnest money deposit of the successful tenderer will be liable to be forfeited as damage in the event of any, refusal or delay on the part of contractor to the start work on signing the contract and issuing work order.
6. The Security Deposit will be as mentioned hereunder:
 - (a) 2% as earnest money will be converted into security deposit at the time of work order.
 - (b) Rest 3% from the running bills and final bills.Thus total security deposit will be 5%. No interest will be paid over the same.
7. The Security deposit will be returned to the contractor, on completion of the "defect liability period" subject to condition, no defects or leakage were founding the completed building, on issue of "Release Certificate for Security Deposit" by the Architect-Engineer. If during this period (Defects liability period) the contractor fails to rectify the defects as instructed by the Architect-Engineer, the said Architect-Engineer will have all the liberty to get the work completed through other Agencies if the contractor who has carried out the work fails to rectify the work. The cost incurred for such rectification work will be deducted from the contractor's security deposit. The defect liability period will commence from the date of certificate as issued by the architect engineer for the final bill. The Security deposit will not bear any interest.
8. The entire tender set consisting of Conditions of contract, Specifications of material, Bill of Quantities, etc. will form the part of the contract.
9. There should be no over writing in the tender. No page of this total tender or part thereof should be removed or modified. The contractor should fill up the tender with blue colour only and should mention the rates in words and figures both.
10. The Bank and architect-engineer reserve the right for rejecting any or all the tender without assigning any reason thereof.
11. No conditional tender will be accepted.
12. The quantities shown in the tender can vary to any extent. The contractor cannot take any objection for any variation in the quantity at the time of execution of work. The contractor will have to carry out the additional work pertaining to the said building, if required, during the execution stage, under the instructions of owner and/or Architect- Engineer.



13. The contractor will hand over the completed work to the owner, after it is fully completed, after cleaning the site and locality, affected due to the work.
14. The part payments made to the contractor for his Running Bill will be considered as an adhoc payment against the final bill.
15. The contractor will have to furnish detailed rate analysis of materials and labour for such non-tender items. The rates of non-tendered items will be considered by the architect-engineer on the basis of rate – analysis and prevailing market rates of such items. The decision of the architect engineer for the rates of non-tender item will be final and binding to the contractor.
16. **DETAILS OF TIME LIMIT, PENALTY ETC.**
 - (a) Defect liability period : 12 Months from the date of final Certificate of payment as issued by the architect-engineer.
 - (b) Date of commencement of work : From seven days after the date of work-order.
 - (c) Time limit for completion work : 40 Days.
 - (d) Penalty for delay : Rs. 500/- day for the delayed period and not more than 10% of contract value.
 - (e) Amount of interim running bill : Min. Rs. 2,00,000/-
 - (f) Insurance : As and when required or as per requirements against cyclone, heavy monsoon, earthquake or against such natural catastrophe, it is the responsibility of the tenderer.
17. The contractor will have to procure all the required materials, labours, equipments and machineries required for the work. The materials should be stacked in such a way that it is not disturbing to the United India Insurance.
18. The work is with materials and labour. Hence it will be the duty of the tenderer for any type of accident incurred during the work, causing damage to human life and injury, damage to other property, damage to any visitors, customers or supervisor. The contractor should therefore take all the necessary precautions, and care during the progress of work of his own staff and also for the staff owner, supervisors, visitors, customers etc. The contractor should take necessary insurance for the work as required under the workman compensation act, labour laws etc. as prevailing. In short, it will be the duty of the contractor for all the types of accident and damages caused to human lives or property in any form, during the progress of work at his own cost and risk.
19. The work is to be carried out using best type and quality of materials as specified in the “Specifications of materials”. The materials should be approved with the Architect-Engineer prior to adopting for the use.
20. The contractor will have to follow the instructions and guide lines as issued to him by the architect-engineer and/or his supervisor. If any work is not carried out satisfactory or to the required standard in the opinion of architect-engineer the contractor will have to rectify it again at his own cost, without any additional payment, without any argument.
21. The contractor will have to keep one supervisor from his side constantly at site for this particular job, who will be fully responsible for the work on behalf of the contractor.
22. In case the contractor’s progress of work is not satisfactory or his workmanship is not to the standard quality, the architect-engineer and/or owner reserve the right to issue necessary notice to the contractor, for carrying out timely progress. If however the contractor has not improved the progress, the architect-engineer and/or owner can release the contractor from his work and terminate the contract after Seven days of issue of notice.



23. The contractor should submit in two sets his running and final bills for the work carried out by him along with detailed item-wise measurements of each items, for necessary verification to the Architect-Engineer and get the measurements and the bill verified with him. The Architect-Engineer will submit "Certificate for payment" to the owner for necessary payment. The final bill should contain detailed item-wise measurement book.
24. The work is to be carried out within the stipulated time limit, failure to which, the penalty will be levied as stated.
25. In case of any contrary to the "General Specifications" and "Specification of materials to be used for this particular work" the details stated in the "Abstract of Work" will be considered as final and contractor will have to carry out the work accordingly.
26. The rates include Octroi, levy, royalty, sales tax, GST, fixing & installation charges etc. No additional payment will be made for these types of taxes.
27. The contractor will have to make his own arrangement for their safety of their tools at his own cost.
28. The contractor will provide at his own expense adequate accommodation for his workers and keep the same in good order.
29. The contractor shall, if required by the Architect-Engineer, arrange to test materials and/or portions of the works at his own cost in order to prove their soundness. If after any such test the work is found in the opinion of the Architect-Engineer defective, the contractor should execute the same at his own cost. The materials not to the standard shall be removed from the site as instructed by the Architect-Engineer.
30. The contractor will have to clean the entire site and the surrounding affected due to the said work.
31. The contractor will not allow or engage a person or persons, whose presence is not desired at site by the architect and/or owner.
32. The Security Deposit will be deducted from the contractor's running and final bills as stated above. The Income Tax (TDS) as per prevailing rate of the work will be deducted from the contractor's running and final bills before making payment to him.
33. The Owner in this case is the said United India Insurance. The site means the place of work i.e. Kanyakumari Branch. The Architect for the work is **MATHURA ASSOCIATES, Madurai**. The entire work is to be carried out under the supervision, execution and instruction of the said "Architect-Engineer".
34. The contractor will have to get the materials/fixtures approved with the said Architect prior to their use for proper inspection of quality.
35. Please note that all Civil & electrical works should be carried out by licensed Class I contractors which the contractor will have to get certified on completion thereof.
36. I/We agree to abide with the above conditions fully and are prepared to undertake the work following the above conditions.



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DATE:

PLACE:

(Signature and Stamp of the Tenderer)

Name of Tenderer:

Address:

Phone Nos. : Off :

Resi :

Mobile No. :

SPECIFICATION OF MATERIALS	
Civil & Other Miscellaneous Works	
(Wherever Brand Names/Makes are mentioned, Equivalent Makes as approved by the Architects may be used)	
1. Wood	Teak wood beading & Salwood framing free from knots
2. Aluminium	Indal / Zindal aluminium sections
3. Plywood	Marine Plywood - Kit Ply, Green ply, Anchor, VI ply, other ISI approved by Architect.
4. Laminate sheet	Green lam Royal touch, Deco lam, Formica, Marino and Sundek other ISI approved by Architect
5. Screws & Bolts	Mettle folds, GWK
6. Hinges	Raja, Dev, E.P.P.W
7. Aluminum Hardware	Rajdoot, Balu, Diamond, glided, E.P.P.W.
8. Lock for doors	Laxmi, Godrej, and other approved by Architect.
9. Lock for drawer and Cupboard	Laxmi, Godrej, and other approved by Architect.
10. Door closer	Everite/ Hafele/Doorman, and other approved by Architect
11. Sliding channels	E.B.C.O, Glydo powder coated
12. Putty	Asian paints, Goodlass Nerolac
13. Enamel Paint	Asian paints / ICI / Berger / Dulux
14. Glass	Modi float Glass, Saint gobain
15. Wood preservative	STP Pentaphine pale, wood Guard
16. Adhesive	Fevicol SH, Araldite or Vamicol
17. Flush Door	Kutty / Jacson or National
18. Textured paint	Spectrum, Bakelite Hylam or equivalent
19. Tiles	Satin Marfil / Satin Bianco, Equivalent Color / brand (Kajaria)
20. Chemical Compound	Dr.Fixit

SPECIFICATIONS FOR ELECTRICAL WORKS	
(Wherever Brand Names/Makes are mentioned, Equivalent Makes as approved by the Architects may be used)	
a) PVC armored under ground cable Copper/aluminum.	CCI TROPODUR/UNIVERSAL/ANY/HAVALLS/FINOLEX/ or EQUIVALENT
b) 14/0.3;56/0.3; 85/0.3 copper wire Or multistoried copper wire or multicore cables	ANCHOR/RACHANA/POWER FLEX/HAVELLS/FINOLEX/ or EQUIVALENT
c) 5A 1Way, 15A 1Way, 5A 3Pin, 15A 3 pin Socket TV & Television socket.	ANCHOR/RECORD/METRO/CRABTREE MK/or EQUIVALENT.
d) 10 A, 20A 2pin & earth and 20/30A 3pin &earth.	TRONIX/STANDARD/HAVELLS/SUN/ or EQUIVALENT
e) SPN MCB DB, TPN MCB DB, SPN & TPN Isolator, SP, TP, MCB Breakers.	STANDARD/HAVELLS/INDO ASIAN/ LT /GE/SUN/or EQUIVALENT
f) 32/63/100/500A TPN DB switch fuse, isolator.	STANDARD/INDOASIAN/HAVELLS HPL/CROMPTONGREAVES/SUN/ or EQUIVALENT
g) RCCB'S/MCCB's.	HAVELLS/MDS/LLT/OR EQUIVALENT
H) PVC electrical grade conduits and PVC casing and Capping.	ESSOKAY SALEM/AVON/PRECESSIO GAREWARE/or EQUIVALENT
I) Fluorescent fittings, street lights	K-LITE/PHILIPS/CROMPTON GREAVS/BAJAJ/or EQUIVALENT
j) Ceiling fan	USHA/CROMPTON/ORIENT/ or EQUIVALENT
K) Bracket lights	OC ALIGARH BEST MAKE/or EQUIVALENT
l) Call bell	ANCHOR/KHERAJ/or EQUIVALENT
m) Exhaust fan	EPC/ALSTHOM/or EQUIVALENT
n) Telephone cable. (Copper)	DOLTON/REMCO/or EQUIVALENT
o) Energy meters	HAVELLS/or EQUIVALENT
p) 11KV fuse breaker	S.S MAKE/or EQUIVALENT.
q) Capacitor	NEPTUNE-DUCATI/or EQUIVALENT.